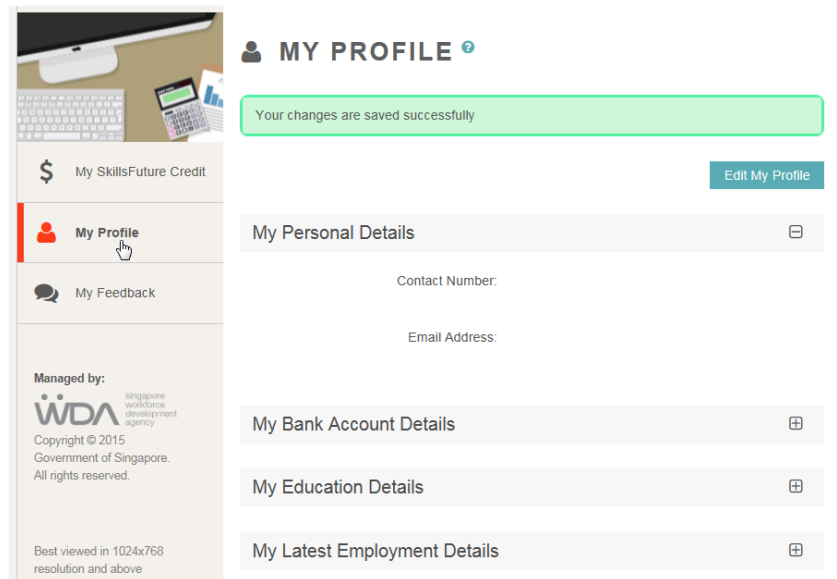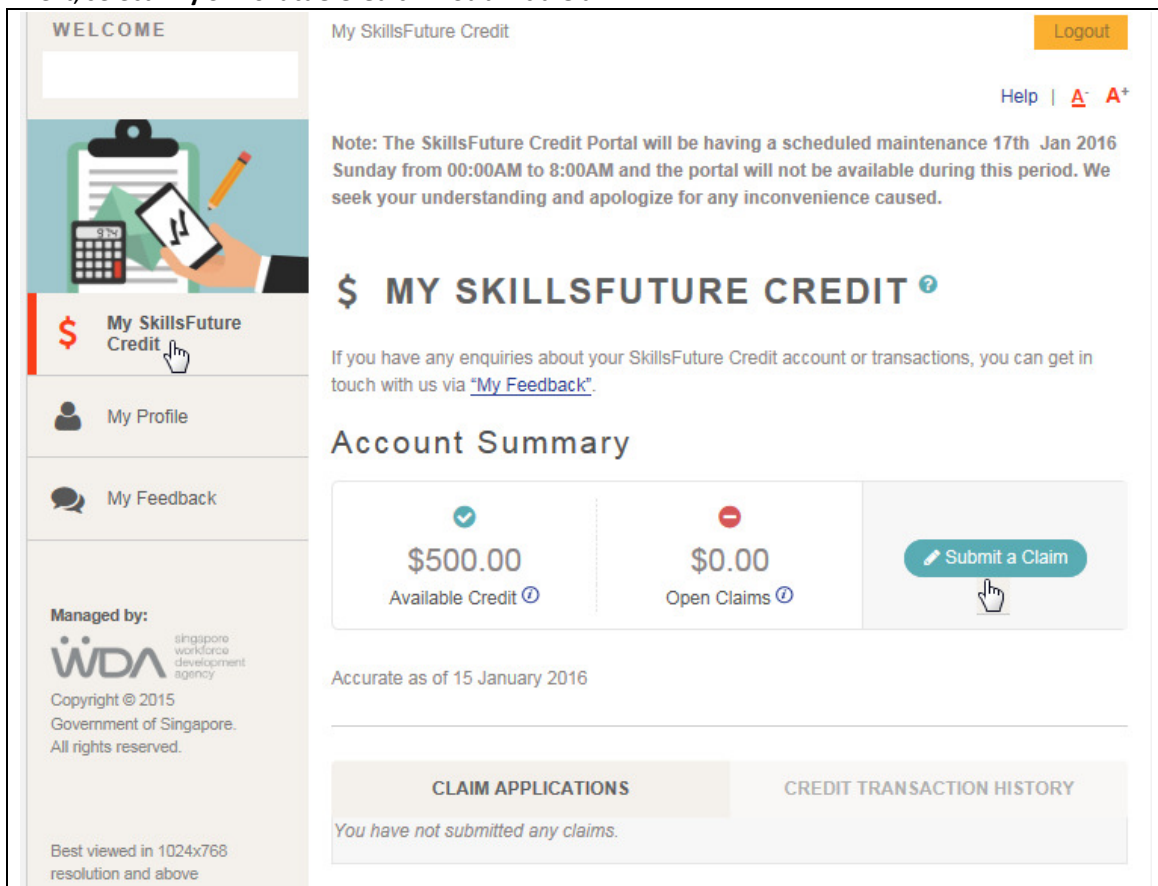# Student must submit claims via www.skillsfuture.sg/credit

Log in to www.skillsfuture.sg/credit with your SingPass
Click to **My Profile** and update your personal details and bank details

Next, select **My SkillsFutue Credit** → **Submit a Claim**

Step 1 of 2 – Submit your Claim

Type in the **Course Start Date**, **Course Title**, **Training Provider** and click **Search**

Tick on ✓ the course ID or course title, and click **Done**

Search results for courses starting on 15/01/2016.

Please search for your course using the course start date and one or more fields below.

* Course Start Date:	15/01/2016	
Course Title :	Advanced Excel 2013	
Training Provider :	Genetic Computer school	🔍 Search *1 course(s) found.*

Course ID	Course Title	Training Provider
✔ CRS-Q-0025167-ES	ES WSQ – 3 DAYS – (ADVANCED EXCEL 2013 – 24 HRS) PERFORM ADVANCED SPREADSHEET FUNCTIONS (ICDL CERTIFICATION)	GENETIC COMPUTER SCHOOL PTE LTD

Cancel   **Done**

Step 2 of 2 – Enter your Payment Details

Select Training Provider if you want course fee to be paid thru SkillsFuture Credit
Select My Bank Account if you've paid cash/chq to Genetic and want skillsfuture to pay you directly

☑ STEP 2 OF 2: ENTER YOUR PAYMENT DETAILS

Available Credit:	$500.00
* Fees Payable by You (incl. GST): ⓘ	S$ 50.00 ✕
* Amount of Credit to Claim:	S$ 50.00
* Pay to: ⓘ	⊙ ☑ Training Provider ⟩

UPLOAD SUPPORTING DOCUMENTS (e.g. official receipts, invoices)

Up to 10 files may be uploaded (maximum 5MB each).

File types supported: pdf, doc, docx, xls, xlsx, tif, jpg, png.

Please select your attachment(s)   Choose File

DECLARATION

☑ I have read and agreed to the SkillsFuture Credit Terms and Conditions.
☑ I have verified and confirmed that my bank account details are accurate.

Cancel   Submit